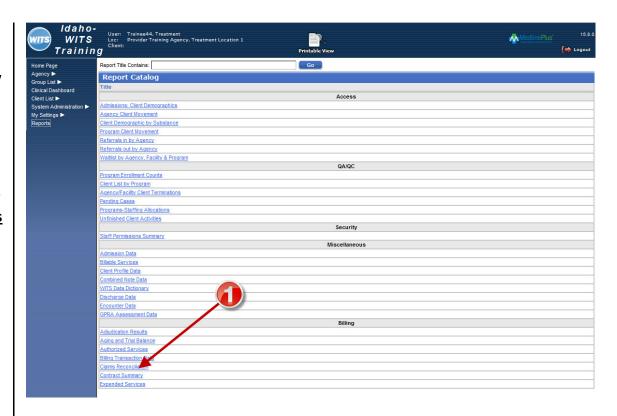
Claims Reconciliation Report

Displays all Encounter Notes that have been Released to Billing (claim items) that are batched, billed and processed (adjudicated) by the Contractor. The claim items may have a status of denied, paid, or pending.

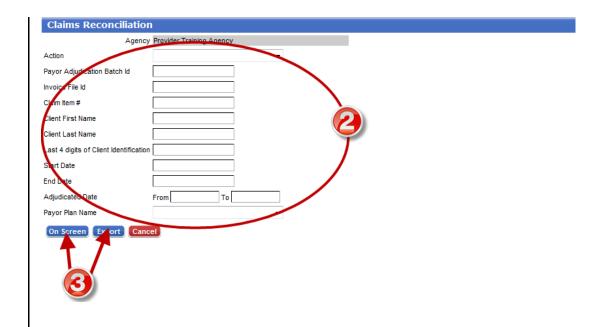
 Getting here: Login, on the Navigation Pane (left menu) select <u>Reports</u> and select <u>Claims</u> <u>Reconciliation</u>.



2. Select the <u>report criteria</u>.

Note: Leaving the Adjudication Dates blank will display all claims with all statuses.

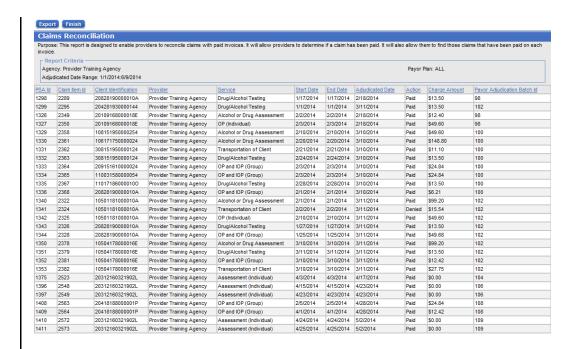
3. Select On Screen.

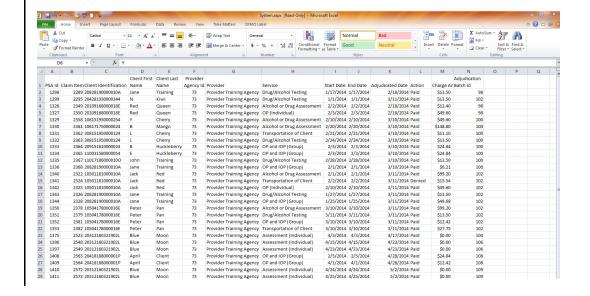


Status	Definition
Pay	The claim item item has not been adjudicated by the Contractor (the
	claim item is in a batch with the status of billed).
Deny	The claim item item has not been adjudicated by the Contractor (the
	claim item is in a batch with the status of billed).
Pend	The claim item item has not been adjudicated by the Contractor (the
	claim item is in a batch with the status of billed) and the claim item has
	been flagged as needing additional review.
Paid	The claim item was fully adjudicated by the Contractor and paid in
	WITS.
Denied	The claim item was fully adjudicated by the Contractor and NOT PAID in
	WITS.
Pended	The claim item was fully adjudicated by the Contractor and was NOT
	PAID in WITS.
Pending	The claim item item has not been adjudicated by the Contractor (the
	claim item is in a batch with the status of billed). When a claim item has
	a status of Pend, the system creates a clone of the claim. The
	Contractor can then adjudicate this claim at a later date.

- 4. The report will display.
- 5. Clicking Export on either screen will generate an Excel spreadsheet.

Note: The Excel spreadsheet contains additional information.





Claims Reconciliation Report Definitions

Field	Definition
PSA Id	The primary ID of the payer service adjudication table in the database.
Claim Item ID	Claim Item Number assigned by the system when a Released Encounter is put into a Batch.
Client Identification	The WITS Unique Client ID for the client.
Client First Name	First Name of the Individual client. This field is only visible in the Excel spreadsheet.
Client Last Name	Last Name of the Individual client. This field is only visible in the Excel spreadsheet.
Provider Agency ID	This field is only visible in the Excel spreadsheet.
Provider	The name of your Provider Agency.
Service	Description of the Service selected on the Encounter Note.
Start Date	Beginning Date the service was provided (Encounter Start Date).
End Date	End Date the service was provided (Encounter End Date).
Adjudicated Date	The Adjudication Date (Payment Date).

Field	Definition
Action	The status of the adjudicated claim item (Denied, Deny, Paid, Pay, Pend, Pended, Pending).
Charge Amount	Total amount billed for the service. On the Claim Item view the service fee total (billing units times rate/unit). The charge amount may be different than the paid amount in WITS.
Payor Adjudication Batch ID	Adjudication ID number associated with an individual claim item (Encounter ID) in the Contractor agency. This field is not visible in a provider agency.